



Regulation 6

1. Election of the HCSA General Secretary

The HCSA General Secretary shall be elected by the full members and remain in office for a period of five years from the date of election; or until the expiry of three months' notice of resignation given in writing to the President; or until removed from office in accordance with the rules of the association; or until death or retirement.

2. Nominations

The Nominations for the election of the association's General Secretary will be called for by way of an official notification to members. The timetable for the election of the General Secretary shall be agreed by the HCSA Executive Committee and published to members not later than 4 weeks before close of nominations.

All candidates must give an undertaking that they agree to be based at the Union's Head Office currently in Overton Hampshire.

Members of the association may stand for election if they are:

- a full member at the time of nomination; and
- in benefit; and
- nominated by at least 40 full members of the HCSA of which no more than 10 must be in a single HCSA geographical constituency

In addition the HCSA Executive Committee shall have the right to nominate a candidate for election as General Secretary. Such a candidate may or may not be a member of the HCSA.

Nominations shall be on an authorised form provided by the association and approved by the Executive Committee. All nominated candidates must also complete an authorised declaration form provided by the association and approved by the Executive Committee.

A candidate who has been nominated by the Executive Committee may also be nominated by individual members of the association.

3. Balloting arrangements

In the event of more than one valid nomination being received in respect of the election for the position of HCSA General Secretary an election will be conducted by individual

postal ballot of the eligible membership. An independent scrutineer will be appointed to carry out all the balloting arrangements, and all matters concerning the production and distribution of election material and the receipt and counting of ballot papers must be referred to them directly at an address which will be provided.

A list of the candidates nominated in accordance with this regulation shall be prepared and a formal ballot will be carried out by the independent scrutineer in accordance with the statutory trade union election requirements.

Each candidate shall be given the opportunity of submitting an election address in support of their own candidature, not exceeding 500 words, which shall be circulated with the ballot paper.

Any voting papers arriving after the close of poll shall be disqualified.

4. Eligibility to vote in the HCSA General Secretary Election

To be eligible to vote in a ballot for General Secretary a member must:

- be a full member of the association
- have 2 years' continuous membership from the date of distribution of ballot papers
- have contributions paid up under Rule

5. Announcement of the HCSA General Secretary result

When available, the result of the election shall be announced to the full membership as soon as practicable.

Announcements and publications to members under this Regulation 6 shall be made in the manner usually adopted by HCSA for announcing or publicising newsworthy matters.